SmartFusion
INTEGRATED SOFTWARE FOR THE PUBLIC SECTOR

about us

Since Harris' doors opened in 1976, we have focused on developing financial management solutions solely for the public sector. Our experience and expertise have enabled us to continually create products and services that exceed our clients' expectations. It's this wealth of knowledge and understanding that makes Harris a company you can trust with your business needs.

At Harris, our goal isn't just to provide you with financial management solutions that make your organization more efficient — we also want to ensure you have the best customer experience. We pride ourselves on providing support you can count on and a knowledgeable staff that goes the extra mile. These are just a few of the reasons we have strong, lasting relationships with our customers.

- **Experienced.** Over 40 years of public sector experience.
- **Specialized.** Products and services developed for your needs.
- **Local.** Offices and staff in Illinois, Maine, Mississippi, New York, North Carolina, Pennsylvania, and South Carolina.
- **Trusted.** Large client base across the United States with more than 350 Spectrum customers in the Northeast.
- **Customer Focused.** Customer user groups and dedicated client services staff.
- **Connected.** Annual regional and state user groups, customer newsletter and monthly tips and tricks.

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Financials

- General Ledger
- Accounts Payable
- Bank Reconciliation
- Budget Preparation
- Purchasing
- Fixed Assets
- Financial Reporting
- Project Reporting

Payroll
Time & Attendance

- Payroll
- Employee Self Service
- TimeClock Plus
- Insurance & Benefits
- Personnel
- Position Control
- Applicant Tracking

Billing & Revenues

- Utility Billing
- Work Orders
- Meter Reader Interfaces
- Online Payments
- Accounts Receivable
- Property Taxes
- Central Cash Collections
- Business Licenses
- Permitting

Business Intelligence

- Application Delivery Service
- Dashboard
- Reporting Tools
- Excel® Add-in

SmartFusion

Harris knows what it takes to produce a financial management software suite that delivers. We gather client feedback and incorporate it into new solutions and product enhancements, creating solutions that think like our customers and solve their largest pain points.

With SmartFusion®, you receive an easy-to-use, proven product that follows industry standards. Our fully integrated software suite increases your organization's productivity and allows you to get the job done more efficiently.

SmartFusion helps you meet the growing demands your organization faces, such as transparency, workplace modernization, fiscal accountability, and compliance requirements. Our software gives you access to the information and tools you need to make better decisions and meet these demands.

Universal Features

- Microsoft® SQL/.Net
- GAAP, GAAFR, and GASB 34 compliant
- Full integration between modules
- Automated Workflow
- User-friendly design with consistent interface between modules
- User-defined security features
- Document imaging and archiving integration
- Grid reporting with drill-down capabilities
- Standard or customized reports generated using SAP Crystal Reports®
- Microsoft® Office and Adobe® integration
- Web-enabled and browser accessible
- Software as a Service offering

service & implementation

Implementation

Our project team will work side-by-side with you throughout the implementation process to understand your needs and develop a customized plan that will help you realize the full value of SmartFusion. Harris can also serve as a single-source provider for your hardware needs because we have a highly certified team of engineers with a wide variety of skill sets.

Once we've developed a plan, our team of experts gets started. One of the first implementation steps is data conversion. Here, we apply our proven methodology of evaluating, testing, and refining data to ensure accuracy. During this time, our highly certified engineering team will collaborate with your IT staff so that the deployment of Harris software fits the overall technology plan of your organization. Once data has been converted and installed, Harris' experienced training staff will provide individualized on-site training to your organization's end users. Our project team is available and in touch throughout the implementation and also as you are getting acclimated to SmartFusion.

Customer Service

At Harris we are committed to providing exceptional customer service. Whether you place a call to our help desk, submit a request electronically, refer to online help or watch a training video, rest assured that we have the tools you need to quickly get the answer you're looking for.

Quality customer service is our focus. So we proactively monitor response time and survey customers about their support experience. We use this feedback to help improve what our customers already deem excellent customer service. Because at Harris, we believe great software is nothing without great support.

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Accounts Payable

The vendor payment process is easily managed with the Accounts Payable module. The system provides for strong cash controls for increased accountability.

PAY VENDORS

- Use the Temporary vendors feature to eliminate the need for setting up a vendor to process one-of-a-kind or infrequent payments. Selecting the Temporary Vendor Status allows payment to a variety of vendors under a single vendor number. Vendor name and address is then entered on each check.
- Automate use tax payments. If a vendor fails to charge sales tax on a taxable invoice, the invoice can be flagged as "subject to use tax." At the end of the month, a menu option is available that will calculate the use tax, create an Accounts Payable voucher to pay the tax and automatically distribute the tax to the appropriate expenditure accounts.
- Prints 1099s to laser printers. Optionally, include 1099s over a minimum dollar amount.
- Place vendors on payment hold, purchase hold or both.
- Pay vendors through ePayment.
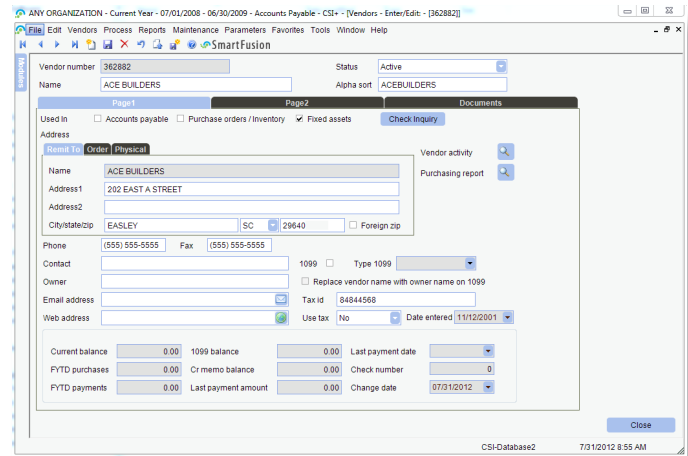- Email vendor notifications.

MAINTAIN CASH CONTROL

- Interfaces to Bank Reconciliation. When checks are written, an outstanding check record will be added to the Bank Reconciliation module.
- Automatic accrual of invoices at year-end. Invoices paid in the current year that should be expensed in a prior year can be flagged as an accrual during voucher entry. The system will automatically charge them to the correct expenditure account in the prior year.
- Enter and pay invoices for a new accounting period without waiting for the current period to be closed.
- Funds are automatically balanced when expenditures chargeable to multiple funds are paid from a central cash account.

RECEIVE AND RECORD

- Account numbers are verified when invoice amounts are distributed to the ledger accounts.
- Check budget availability as invoices are entered. An alert message appears if the invoice entry exceeds budget. Depending on user authority, as defined within the system, the user may change the account number, allow the budget to be exceeded or be required to obtain additional approval.
- Invoice history and vendor history can be easily displayed on the screen or printed.
- Store and track vendors' Certificates of Insurance.

VENDORS - ENTER/EDIT

REPORTING

- Vendor Master List
- Vendor Labels
- Vendor Activity Report
- Vendor 1099 Report
- Voucher Register
- Check Proof
- Ledger Posting Register
- Account Distribution Report
- Accounts Payable Report by Account Number
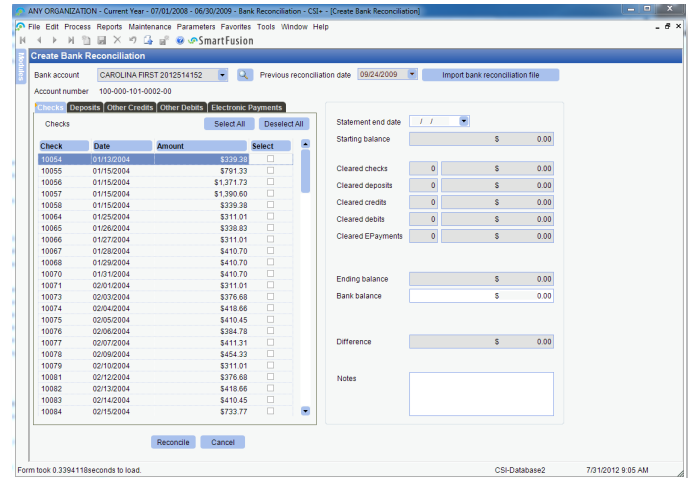- Accounts Payable Report by Location
- Paid & Unpaid Invoice Reports
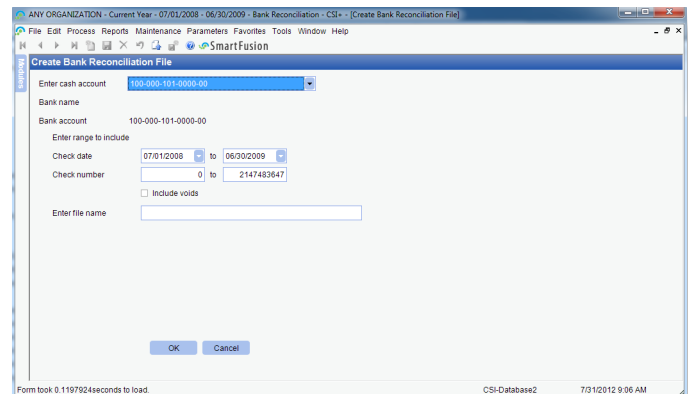
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Bank Reconciliation

The Bank Reconciliation module is a valuable addition to the Accounts Payable and Payroll applications. If Bank Reconciliation is installed, an outstanding check file is created when checks are written from either Accounts Payable or Payroll. The ledger cash account assigned to each bank account allows multiple bank accounts to be maintained.

Facilitate the Process

- If your bank offers Bank Reconciliation services, a file of checks written during the month can be sent to the bank.
- Checks paid by the bank are entered in the Bank Reconciliation module and matched with the outstanding check file. Checks not matched (cleared) make up the outstanding check report.
- Checks paid by the bank can be entered manually by individual check, by batch or via a file provided by the bank.
- Clear other credits and debits entered via Journal Entry or Cash Receipts.
- Clear electronic payments entered via a Journal Entry, such as payroll direct deposits.
- Supports multiple cash accounts. As checks are written in Payroll or Accounts Payable, a check record is written in the outstanding check file.
- Positive Pay feature adds another layer of security by electronically updating the bank's records with checks generated from your system.
- A bank statement date is entered when checks are cleared and a list of cleared checks can be printed by this date.
- Full bank reconciliation capability.
- Allows full reconciliation for deposits and checks, as well as interest earned for true bank reconciliation when comparing bank statement to Harris recorded account activity.

Full Bank Reconciliation

Positive Pay

Reporting

- Outstanding Check Report
- Cleared Check Report
- Deposit Report
- Credits Report
- Debits Report
- ePayments Report
- Special Activity Report
- Full Bank Reconciliation Report

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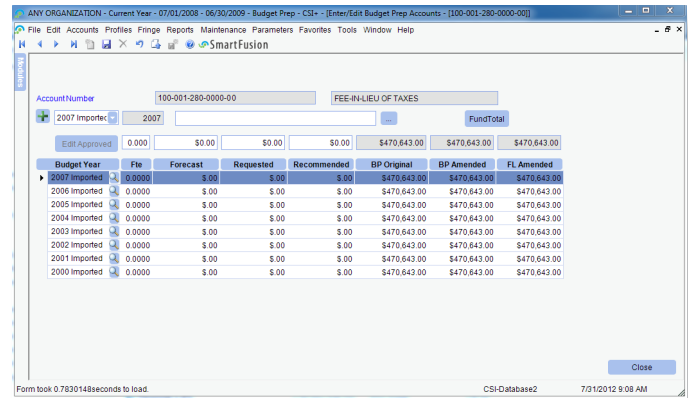**HARRIS** LOCAL GOVERNMENT

Budget Preparation

The Budget Preparation system is designed to assist the budget process outside of the Fund Ledger and Payroll/Personnel modules.

Forecast Budget Needs

- Track requested, recommended and approved amounts for each revenue and expenditure account.
- Display comparative prior year budget history for each account.
- Allows restricted access for department staff to enter requested budget amounts and justification notes.
- Since budgets are normally for the following year, it is easy to change the system dates to work in a future period.
- Budgeted amounts for each ledger account can be automatically transferred to the Fund Ledger module to start the new fiscal year.
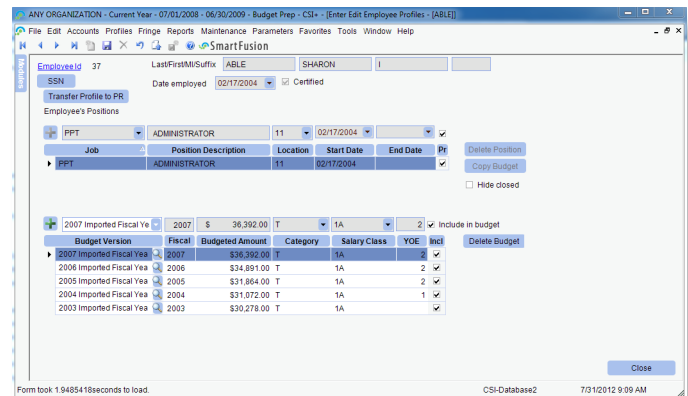
Simplify Payroll Budgeting

- Build salary schedules to automatically compute budgeted salaries. When salary schedules are changed, all individual salaries can be recomputed to reflect the schedule changes. If a salary schedule is not applicable, the budgeted salary can be entered manually.
- Perform "what if'" calculations and optionally update budgeted amounts based on the calculation.
- The Employee Profiles section includes a budget record for each employee that reflects base salary, salary supplements, fringe cost and the ledger accounts where salary and fringe will be allocated.
- When Employee Profiles are used, reports are available that will show, by employee name, the details for each budgeted salary account.
- Automatically transfer approved salaries to the Payroll module.
- Years of experience can be automatically incremented or decremented.
- Revenue & Expenditure Reports.
- Allows for multiple employee profiles.
- Allows for multiple budget versions.

BUDGET PREP ACCOUNTS - ENTER/EDIT

EMPLOYEE PROFILES - DETAILS

REPORTING

- Budget Comparison Report
- Annual Budget Estimate
- Budgeted Positions
- Budget Version Report
- Budget Version Comparison

- Five Budget Version Comparison
- Employee Profiles
- Employee by Account
- Accumulated Salaries/Positions
- Salary Schedule Report

- Salary Supplement Report
- Vacancy Report
- Overview Report
- Employee Position Report
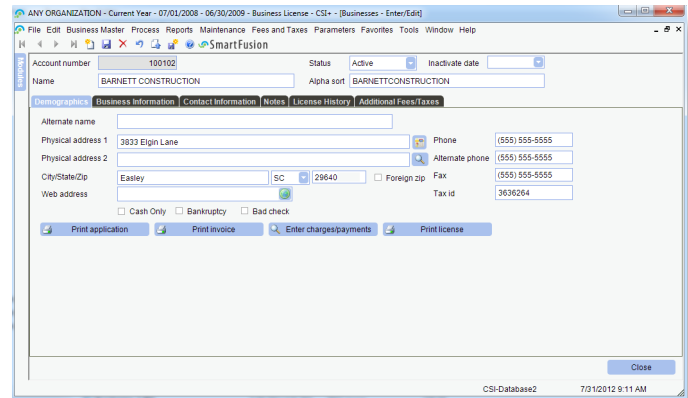- Unassigned Employees Report
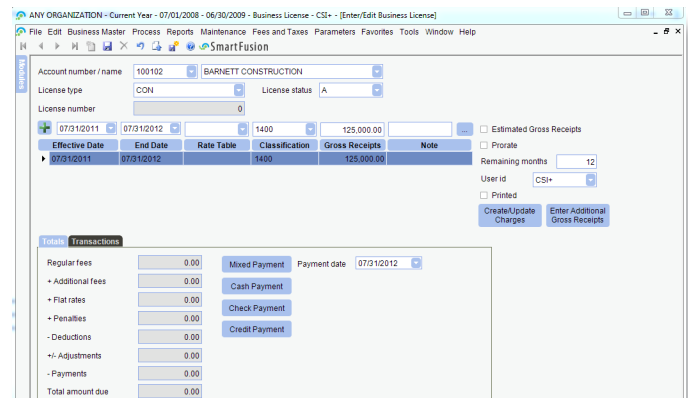
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Business License

OVERVIEW

The Business License application is designed to maintain a master record for each licensed business. From this master record you can print applications, issue licenses, record payments and track unlimited histories of license activity for each business.

FEATURES

- Business license master screens provide for data input and inquiry of business demographics, classifications, emergency contact information and unlimited notes.
- On-line inquiry of historical license activity for each business.
- Automatic calculation of license fees based on user-defined rate tables.
- Automatic calculation of late payment penalties.
- Supports both variable and flat-rate license fees for a single license.
- Business license will not print if a payment shortage exceeds a user-defined allowance.
- An amended or supplemental license can be issued when initial revenue expectations are exceeded.
- Business license can be printed on blank paper and selected information printed on the license can be user-defined.
- Application print options allow rate codes and ordinance information to be included or excluded.
- Optionally track hospitality fees and/or accommodations tax.
- Fees may be submitted monthly, quarterly or annually by restaurants, hotels, etc. based on gross receipts for the designated date range.
- Automatically calculates fee, discount and penalty amounts when gross receipts are entered.
- Cut off penalties after a max number of months.
- Assign cash-only, bankruptcy and bad check flags to businesses.
- Track payment information, print labels and produce a list by business name, ID number, location, NAICS code or rate. Optionally, include transaction history.

BUSINESS MASTER - ENTER/EDIT

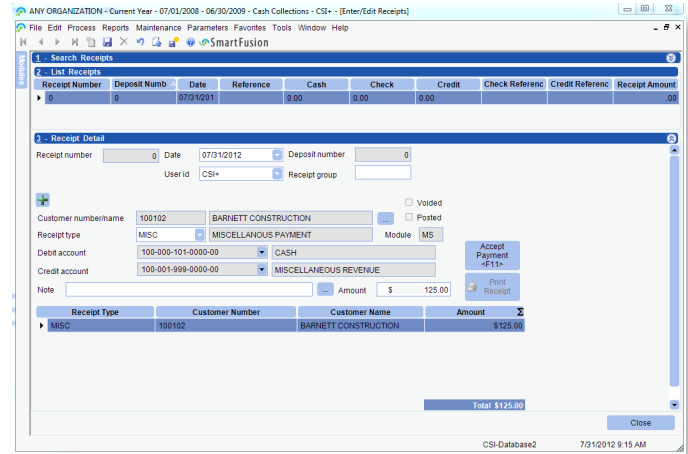

BUSINESS LICENSE PAYMENT - ENTER/EDIT

REPORTING

- Business Master Report
- Delinquent Account Report
- History Report

- Invoice Status Report
- State/Other License Report
- Transaction Report

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Cash Collections

The Cash Collections application provides a "front-end" cash collection process for other systems such as Utility Billing and Tax Collections.

FEATURES

- Process multiple receipt types through a single Cash Collection system.
- Print daily receipts.
- Void receipts.
- Optionally produce a receipt for each collection.
- Ledger account codes for the various receipt types can be pre-assigned or the operator can be prompted to enter the account number at the point of entry.
- Optionally, you may enter the amount of cash tendered and have the program calculate the amount of change due to the customer.
- For control purposes, a deposit number may be assigned to each batch of receipts.
- A configurable alert system allows you to specify which conditions will trigger an alert when taking a payment from a customer. This way you can be sure that you aren't taking a check from a cash-only customer.
- Streamlined Cash Collections Payment screen that takes less time and minimal keystrokes.

DAILY RECEIPTS - ENTER/EDIT

REPORTING

- Cash Receipt Report for each sub system. The report can also be run by a date range or by operator name.
- Ledger Posting Journal
- "Receipt Type" Parameter Report

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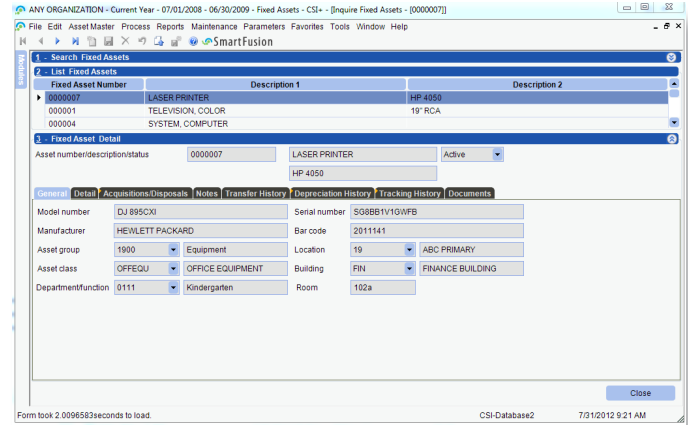**HARRIS** LOCAL GOVERNMENT

Fixed Assets

The Fixed Assets module tracks capital equipment and calculates depreciation.

Track Assets

- GASB34 compliant.
- Multiple invoices supporting the purchase of a single asset can be recorded within the asset record to provide details of the asset's total cost.
- Optionally, track expenditures for fixed assets by expenditure account and fund source.
- Use system-assigned asset numbers or assign them manually.
- Track asset transfers between locations or between departments. Depreciable life can be assigned in the asset group parameter file and automatically applied to each asset that is subsequently assigned to the group.
- Record service agreement and warranty expiration dates for each asset.
- Utilize user-defined note fields to track information that is not covered by standard data entry fields.
- Record unlimited notes and information for each asset in the Memo field.
- Maintain transfer history for each asset.

Improve Control

- "Pending" status for assets that have been created from new purchases in the Purchasing module allow the user to review assets before making the asset active in Fixed Assets.
- Monitor depreciable and non-depreciable assets.
- Automatically calculates depreciation.
- Maintains a complete depreciation history. Access this history in the asset master screen under the Depreciation History tab.
- Allows the use of automated bar-coding solutions.

Asset Master - Enter/Edit

Reporting

- Asset Master Report
- Acquisitions/Transfers/Disposals Report
- Depreciation Schedule
- Asset Account Distribution Report
- Parameter Reports

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Fund Ledger

With the Fund Ledger system you will be able to achieve total financial reporting flexibility for any fund, location, profit center, facility, department or any other defined segment of the account number. Inquiry options and on-demand reports provide access to updated financial information at any time. The Fund Ledger is the heart of a fully integrated system that is routinely updated from other SmartFusion modules.
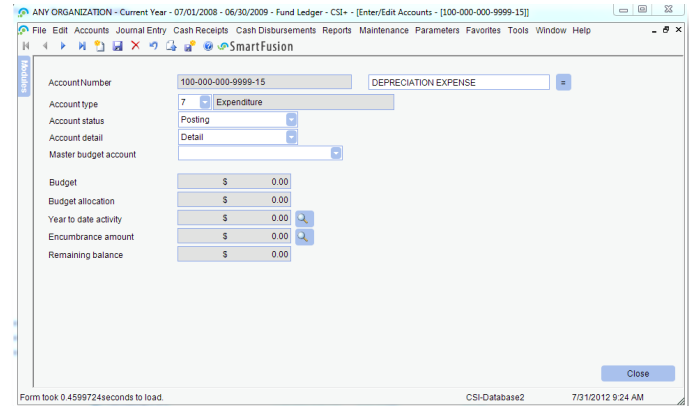
MANAGE FINANCES

- Specify separate fiscal year ending dates for each fund, allowing for separate year-end closing.
- With proper security, transactions can be posted to any accounting period. However, supervisory personnel have the flexibility to declare a period "closed" to further transactions.
- Multiple years can be open at one time. Switching between years is as easy as choosing a menu option.
- Changes to prior year ledger balances automatically update beginning balances in the current year.
- Provides for automatic fund balancing to record transactions that cross funds.
- Automatic update from other subsystems on demand.
- Original budget amounts along with a budget change history are maintained and reported.
- Supports the use of standard journal entry templates and automatic reversal of accruals.
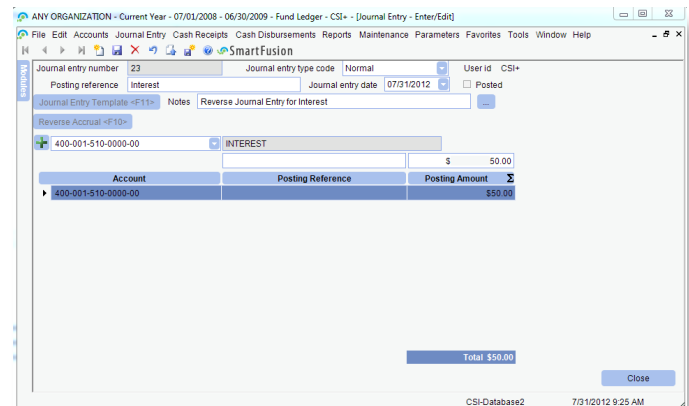
ANALYZE INFORMATION

- Print financial statements at any time and for any date.
- Drill down capability on any account provides detailed information for ledger transactions and encumbrances.
- Through the security system, ledger access can be granted or denied on a menu or menu option basis. Access can also be restricted to selected account numbers.
- Special report criteria selections provide flexible reporting options and give you the ability to save defined selections for repeated use.
- Easily export reports to a wide variety of formats, such as Excel.
- Quickly run reports by utilizing report sequence memorization.

STRUCTURE ACCOUNTS

- Supports an unlimited number of funds.
- Designate custom groups of accounts for budgeting and reporting. Budget amounts can be assigned to a single account or multiple accounts within the group.
- Utilize up to 40-digit, user-defined account. Up to 11 account segments can be defined.

ACCOUNTS - ENTER/EDIT

JOURNAL ENTRY - ENTER/EDIT
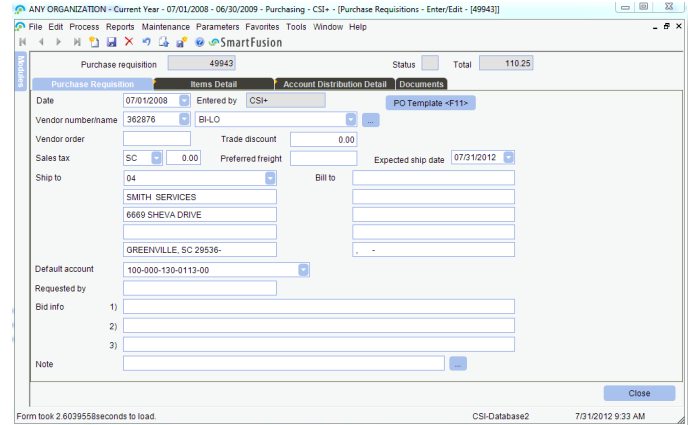
REPORTING

- Chart of Accounts
- Budget Reports
- Trial Balance

- Balance Sheet
- Revenue & Expenditure Report
- Detail Account Inquiry

- Encumbrance Reports
- Transaction Report by Batch
- Special Activity Report
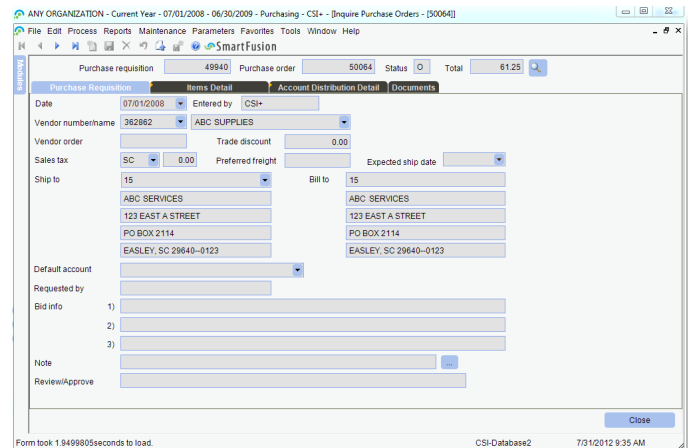
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Purchasing

The Purchasing module is designed to interface with the Fund Ledger, Accounts Payable and Inventory modules.

Streamline the Approval Process

- Allows multi-user entry of purchase requisitions from primary location or remote sites.
- The user will be alerted if the requisition entry will cause the budget to be exceeded. Security levels can be set to dictate if and how the order will be processed.
- Vendors can be placed "On Hold," preventing a requisition from being entered.
- Online electronic approval of purchase requisitions is supported. When a requisition is approved, a PO number is assigned and it can then be printed.
- Ledger accounts are automatically encumbered when the requisition is entered.
- Enter unlimited notes and memos with each line item on the purchase order.
- Laser printing technology allows high-quality, low-cost purchase orders to be printed on plain paper.
- If the Inventory module is installed, the inventory master record will be updated to show that items are on order.
- Supports online verification of account numbers and budget balances.
- Through third party software, purchase orders can be automatically faxed or emailed.
- Approve/review process is enhanced with email notification.
- Requestor or approver can check status of requisition or purchase order online.
- Memorize vouchers.
- Email notifications of purchase requisitions to specific individuals.
- Email specified individuals about purchase orders to vendors via Email Monitor.
- If a vendor does not already exist in the system, you can add them on the fly while you are entering a purchase requisition.
- Mark all items on a purchase order as non-taxable with the click of a button.
- Use purchase order templates to set up a format for recurring purchase orders, reducing the amount of time it takes to enter purchase orders.

Purchase Requisitions - Enter/Edit

Review/Approve Purchase Requisitions

Reporting

- Purchase Requisition Status Report
- Purchase Order Encumbrance Report
- Purchase Order Audit
- Purchasing Report by Vendor
- Purchase Order Master Report by Vendor
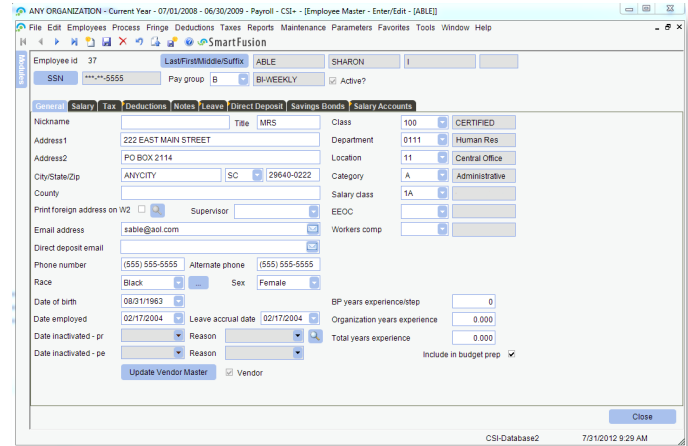
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Payroll

The Payroll module tracks employee information including demographics, salary and W-4 information, deductions, leave and pay history. Pay information may be entered in a variety of ways in order to generate payroll checks. The system produces required reports such as quarterly federal and state tax reports and deduction reports as well as year-end W-2s.
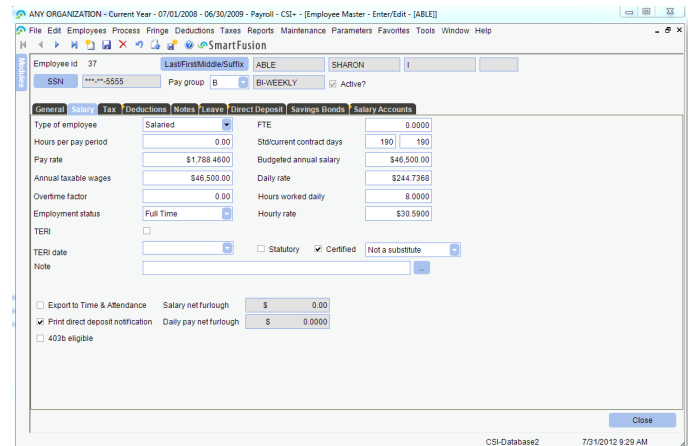
PROCESS PAYROLL

- Supports direct deposit of wages and savings to multiple bank accounts.
- Supports automatic calculation and distribution of the employer's share of fringe costs such as social security, retirement, health insurance, etc.
- Handles Earned Income Credit.
- Automatic update to Fund Ledger and Bank Reconciliation modules.
- Tax rates and tax calculation methods for different types of pay can be user-defined.
- Interfaces to time and attendance systems.
- Supports Magnetic Media reporting for retirement, direct deposit tax reporting, W-2s, etc. Tax preference deductions for retirement, 401(k) and Section-125 cafeteria plans are supported.
- Print laser checks on pre-printed check forms or interface to third party software to print on blank check stock and use automatic folder/sealer.
- Email direct deposit notifications.

TRACK EMPLOYEE INFORMATION

- Allocate salary and fringes to multiple ledger accounts.
- Enter an unlimited number of user-defined deductions.
- Interfaces to the Personnel and Budget Preparation modules.
- Leave tracking and reporting puts up-to-date information at your fingertips.
- Use parameter files to define the types of leave and the rules defining how leave is calculated and administered.
- Shared database between all Payroll/Personnel modules.
- Changes to employee records are tracked and recorded.
- View all changes that have been made to an employee's master record, including rehire and termination dates.

INQUIRE PAYROLL MASTER - DATA ENTRY

INQUIRE PAYROLL MASTER - MQYFY WAGES

REPORTING
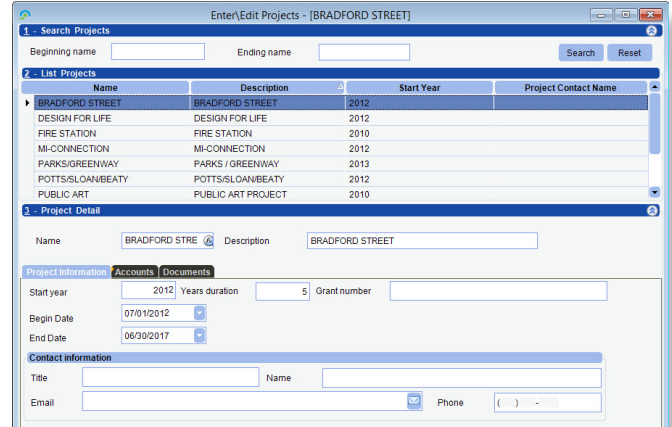
- Employee Master Reports
- Mailing/File Labels
- Payroll Register
- Employer Contributions Report
- Employer Fringe Report
- Employee Deduction Report
- Retirement Reports
- Multiple Worksite Report
- Quarterly Tax Reports

- Unemployment Report
- State Tax Liability Reports
- W-2 Summarization Report
- Labor History Reports
- Employee Earnings Report
- Employee Check Report
- Leave Reports
- Time Sheets
- Direct Deposit Master List

- Employees Not Paid Report
- New Hire Report
- Labor Statistics Report
- EEOC-4 Labor Statistics Report
- Special Compensation Report
- Verify Fringe Setup Report
- Payroll Summary Report
- Parameter Reports
- Drill Down Reporting

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Project Reporting

The Project Reporting module allows users to create projects and track the funding, expenditures and encumbrances for each project. Project Job codes can be created to track individual jobs like paving, painting, landscaping, etc. Project Jobs can be entered at multiple entry points including Accounts Payable, Payroll, Purchasing, General Ledger and Cash Receipts. Budget reports can be generated to show revenue, expenditures and encumbrances by any date range for each Project.

FEATURES

- Maintain historical data for all capital and operating projects independent of G/L data (across multiple fiscal years).
- Create unlimited number of projects that span single or multiple fiscal years and span single or multiple departments.
- Collect the following project information: project type, location, department and user-defined categories such as CAFR, GASB, etc.
- Track the following project information: planned start date, actual start date, planned completion date, and project completion date.
- Store documents for each project.
- Clone project accounts established from previous projects and modify for a newly created project.
- Track a variety of projects such as small capital expenses, large capital projects, and miscellaneous projects.
- Create Project Job codes to break down projects for internal reporting. These can be entered at multiple locations including Accounts Payable, Payroll, Purchasing, General Ledger, and Cash Receipts.
- Perform flexible budgeting for projects while adhering to the level of budgetary controls established in General Ledger.
- Establish project accounts to record project budgets, encumbrances and expenditures.
- Prevent charges from being allocated to a closed project, sub-project or phase with the ability to override with the proper security.
- Enter future expenditures to reserve funds.
- Record time sheet information against a project.
- Report on project costs at the task or job level.
- Generate Project Budget Reports to show revenue, expenditures and encumbrances by any date range for each Project.
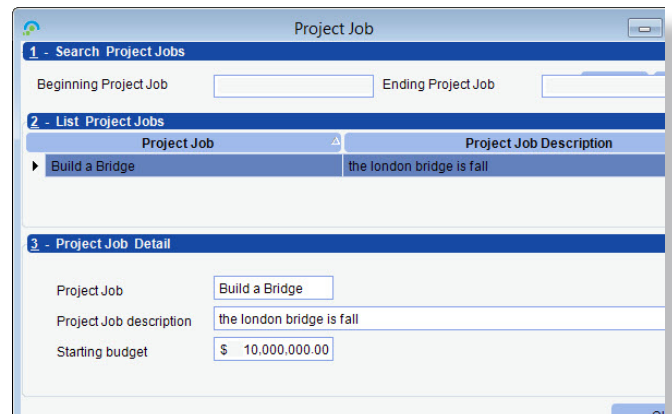
PROJECTS - ENTER/EDIT

PROJECT JOB

REPORTING
- Project Budget Report
- Project Job Report
- Project Job Group Report

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Smart Query

SmartQuery is a powerful query and reporting tool designed with the end-user in mind. Design reports in minutes, not hours or days with the simple "wizard" interface.

FIELDS, FORMATTING, FILTERING AND FORMULAS

- Field and table names match those used in SmartFusion software. Makes creating reports much easier because the data is easily recognizable and in plain English (rather than in raw database names).
- Control font, color, alignment, heading, and column width for each field. Go beyond the Report Wizard by using the Advanced Report Designer for even more formatting options.
- Create great-looking charts and graphs, either by themselves or included in other reports, to show trends in payroll, budgeting, personnel, etc.
- Group and sort on any field with a mouse click. For example, group information by month, quarter or year with totals and subtotals.
- The Formula Editor allows you to define your own custom calculations to use in any report.
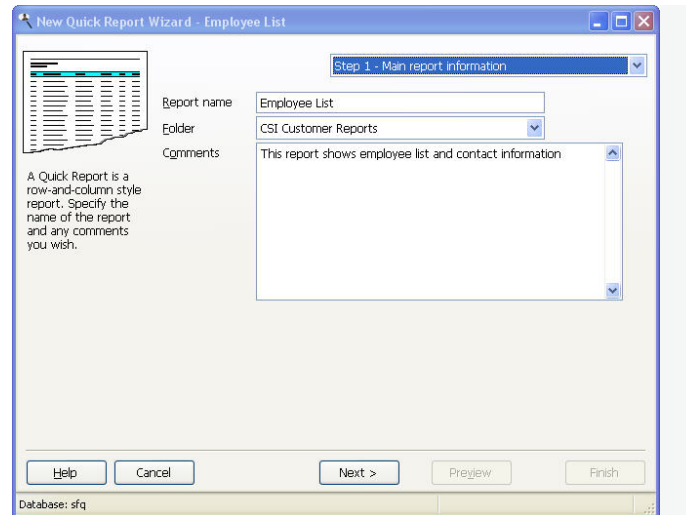- Apply Boolean operators to further customize filters. For example, greater than, less than, equal to specific amounts or dates, or is not blank, is one of, and is between.
- The Cross Tabulation Wizard allows you to summarize information in your database such as human resources statistics.
- Provides the ability to create reports from any custom note parameters that have been set up in SmartFusion software.
- Live Links allows you to create reports that drill down to other reports, for example, from the vendor list, click on vendor to display all vouchers in accounts payable, click on the voucher number to show the original PO, click on item number on the PO to show the fixed asset record.

OUTPUT OPTIONS

- Export reports to Microsoft Excel, Word, PDF, HTML, comma-delimited or other types of files.
- The Report Scheduler automates delivery of reports that need to go out on a regular basis.
- Reports can be printed to any network printer, emailed to any recipient, or saved to a file.
- Control access to a single report, group of reports, and/or specific modules by assigning users to groups. This allows you to restrict access to sensitive data, such as payroll.

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Tax Manager

The Tax Collection module provides the tools to track property taxes owed to the municipality, produce tax notices and report delinquent taxes. Typically, tax information is downloaded from the county tax system each year. This information includes property assessments, exemptions and taxes owed.

FEATURES

- Import tax information from the County's system.
- Print tax notices.
- Tracks multiple years of tax information for each property.
- Locate property by map number, property address, account, invoice, owner's name or parcel number.
- Track delinquent taxes.
- Use parameter files to allow user customization.
- Post payment through Cash Collections module as well as directly to the Tax Manager system.
- Interfaces with eGovernment for customer inquiries and payments.
- Keeps up-to-date with late fees based on State regulations.
- Displays multiple years of history based on address and customers.
- Apply mortgage company payments.

TAX CUSTOMER - ENTER/EDIT

REPORTING
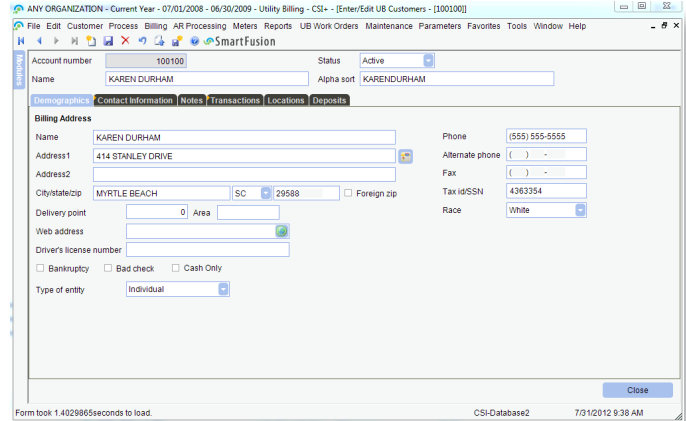
- Delinquent Tax Report
- Tax Transaction Report
- Tax Digest Report
- Tax History Inquiry
- Tax Notices

- Mortgage Company Report
- Exemption Report
- Unpaid Balance Report
- Mailing Labels
- Tax Execution/FIFA Letter

- Tax Deferment Report
- Highest Payers Report
- Tax Scroll
- Tax Write-Off Report

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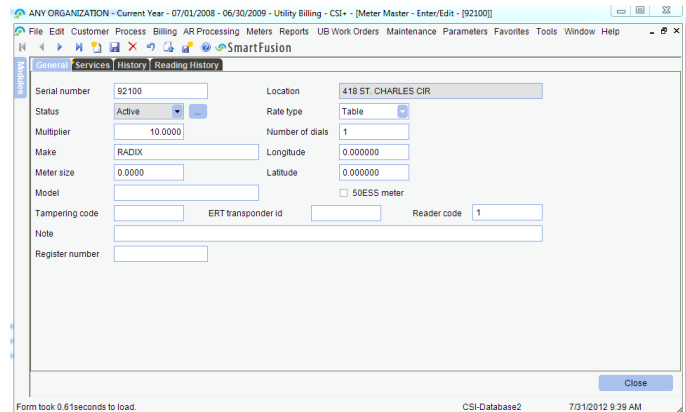
Utility Billing

The Utility Billing module is a comprehensive billing system which may be used for a variety of utility services, as well as tracking customer and meter information. Bills may be calculated and printed, accounts receivable information easily obtained, and usage reports prepared. The Utility Manager also provides ledger posting reports and, if available, automatically interfaces to the Fund Ledger.

FEATURES

- Integrates with Accounts Payable, Accounts Receivable, Cash Collections, Tax Collection and Fund Ledger modules.
- Interfaces with eGovernment system where customers can pay bills online or apply for service.
- Contains separate customer and location records. View all of the customers that have been at a location, and all of the locations with which a customer has been linked.
- Link customers to multiple location records.
- Features a Bill Run Wizard that:
  - Delivers faster processing time.
  - Keeps track of billing steps so you do not have to retrace your steps.
  - Runs all billing reports at once, allows you to see the billing journal prior to the bill run.
  - Includes a warnings and exceptions screen and report that shows high usage, low usage, negatives, etc.
  - Includes the ability to perform bank drafts, disconnections, and delinquent processing.
- Finalize wizard allows you to finalize a customer for a specific location, rather than completely finalizing the customer.
- Associates landlords with properties and holds landlord deposits.
- Shows locations on Google Maps.
- Allows for seasonal billing for water and wastewater.
- Special features make it easy to customize the system to meet specific user needs.
- User-controlled rate tables simplify the implementation of rate changes.
- Supports metered, fixed and demand charge types.
- User-defined billable services may include water, sewer, gas, electric, sanitation and more.
- Prints and reprints utility bills in various formats, and allows static or customizable messages to be printed on each bill.
- Calculates unlimited rate structures and unlimited rates.
- Set ceilings for fixed rates.
- Interfaces with hand-held meter reading systems.
- Meter readings outside user-defined limits are automatically flagged for further review.
- Track the number of meter change-outs.
- Track meter history and usage.
- Set up payment agreements that can span multiple cycles. As long as a customer stays current with the agreement, service won't be disconnected.

CUSTOMER MASTER DEMOGRAPHICS - ENTER/EDIT

METER MASTER - ENTER/EDIT

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Utility Billing (continued)

- Configurable alert system lets you specify which conditions will trigger alerts when viewing a customer record or taking a payment for a customer. This way you can be sure that you aren't taking a check from a cash-only customer, or aren't cutting off service to someone on a life support system.
- Record and track multiple contacts for a customer.
- Assign an "Is Warning" flag to notes about communications or transactions with utility billing customer.
- Link an unlimited number of service codes (Sanitation, Sewer, etc.) to meters.

Utility Billing Work Orders

FEATURES

- Work order codes may be established to allow you to track the number of meter change-outs, disconnects, leaks and more.
- "Initiate a Work Order" is easily accessed from other screens by pressing a hot key.
- When initiating a work order the customer name, address and route information is automatically displayed when you enter a valid customer.
- Work orders can be printed by date required, allowing you to withhold printing until the work needs to be done
- When the work order is complete, a "date completed" and a "completion note" may be entered.

REPORTING

- Usage Reports by Type - Service and Customer
- Print Cut off Notices
- Mailing Labels
- Meter Assignment Reports
- Route Sheets
- Meter Master Inventory Reports
- Accounts Receivable Aging Analysis
- Disconnect List
- Customer Master Report
- Daily Transaction Registers
- Work Orders
- Summary or Detail Reports by Customer and/or Problem Code

www.harrislocalgov.com

SmartFusion // Application Delivery Services

SmartFusion Application Delivery Services is a subscription based platform for the distribution, management and monitoring of SmartFusion from our secure Tier 3 Data Center. The use of a data center is essential in any enterprise technology strategy and is central to today's IT initiatives which include minimizing downtime, threat prevention and infrastructure consolidation. Other objectives achieved with an outsourced data center service include energy efficiency, disaster recovery and data preservation.

Benefits

- Lower Total Cost of Ownership (TCO)
- Faster support resolution
- Built in business continuity (99.999% uptime)
- Secure and private
- Managed backups
- iPad, Android and laptop accessible
- Automated Updates
- Zero hardware investment
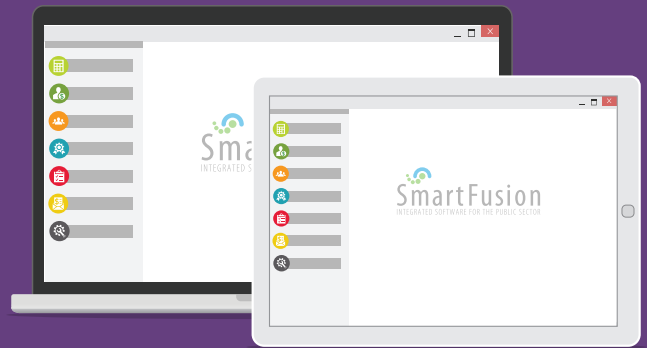
ADS Services Include

- Cloud Computing/Virtual Services
- Colocation
- Off-site Backups and Archiving
- Disaster Recovery

- Standards Compliance
- Server Management
- Shared SAN Storage
- Firewall

- Load Balancing
- Dedicated Network Services
- Managed Network Security
- Migration Services

Technical Details

Datacenter

- SSAE-16 Type II compliant
- SOC II & SOC III compliant
- PCI-DSS & adherence to Gramm, Leach, Bliley
- Adherence to HIPAA & FDA Compliancy
- Exceeds in CPU, Network, RAM & Disk performance

Availability

- Fully redundant N+2 Data Center
- Layers of Power, HVAC & Internet redundancy
- Fully redundant N+2 Virtual Platform

Call **888-866-4274** or visit **www.harrislocalgov.com/software/smartfusion/application-delivery-services**

SmartFusion

MyGovHub // Fiscal Transparency

With MyGovHub's Fiscal Transparency module, your constituency can easily get a high level view of your budget on the web. It will help save you time keeping citizens informed on how and where their tax dollars are being spent.

Benefits

- Easily view & download budget data at any time
- Integrates with SmartFusion Financial Software
- Software-as-a-service - no hardware to purchase!
- Fewer FOIA requests
- Reduced time spent publishing financial data
- Less cumbersome than printing or emailing big PDFs!

Village of Simpsonville
MyGovHub: Public Data

Budget Info
Fiscal Year
2014-2015
Filter by …
◉ Fund ○ Department
Fund
(100) General Fund
Compare Account …
◉ Revenues
○ Expenditures
Downloads
• 2014-2015 Budget (xlsx)

General Fund Revenues for 2014-2015
Transfer from Water Fund - 3%
General Property Taxes-Library - Current - 5%
Franchise Taxes-Electric - 10%
Sales Taxes - 41%
General Property Taxes-Current - 15%
All Other Accounts - 26%

What you can do with MyGovHub Fiscal Transparency

Fiscal Year
2014-2015
Filter by …
◉ Fund ○ Department
Fund
(100) General Fund
Compare Account …
◉ Revenues
○ Expenditures

General Fund Revenues for 2014
Water Fund - 3%
Library - 5%
Electric - 10%
Sales Taxes - 41%
Property Tax - 15%
All Other Accounts - 26%
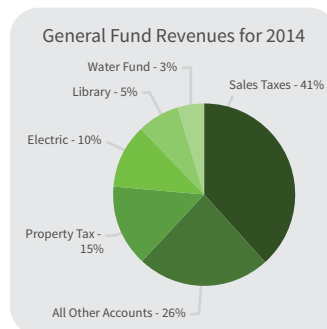
Downloads
- 2014-2015 Budget (xlsx)
- 2013-2014 Budget (xlsx)
- 2012-2013 Budget (xlsx)
- 2011-2012 Budget (xlsx)
- 2010-2011 Budget (xlsx)

Filter budget by year, fund, and department for a custom view

View account data with easy to read visuals and data table breakdowns

Download Excel files of annual budget activity

The importance of transparency in local governments

"Transparent governance is important to local governments and the communities they serve because corruption threatens good governance, leads to the misallocation of resources, harms public and private sector development, and distorts public policy."
-International City/County Management Association

"…States and localities are potentially leaving billions of dollars on the table by not having financial transparency on par with the corporate world."
-"Transparency Could Save Governments Billions in Borrowing" Liz Farmer, Governing.com March 2015

For more information, please call **888-866-4274** or visit **www.harrislocalgov.com/software/smartfusion/fiscal-transparency**

SmartFusion // SmartAP

" Automate, simplify, and optimize electronic payments with V-Card! "

Harris and SPS have partnered to offer a first in the local government market — a simple and secure method to pay your vendors and suppliers electronically … Virtual Card Payments. A Virtual Card is a single use virtual MasterCard account number that acts like a check. Each payment is tied to a specific amount, a unique payment number, and an expiration date along with your same approval processes. It's better than a check because it can be fully automated to work with SmartFusion's Accounts Payable module, allowing you to go from payment to reporting to reconciliation.

Benefits

- Keep your current banking relationship (bank agnostic)
- Earn monthly cash rebates!
- Enroll more suppliers (25%–50% vendor uptake)
- Eliminate 40–80% of checks & associated costs
- Reduce check fraud exposure
- Includes remittance information
- Improves cash management
- Improves reconciliation
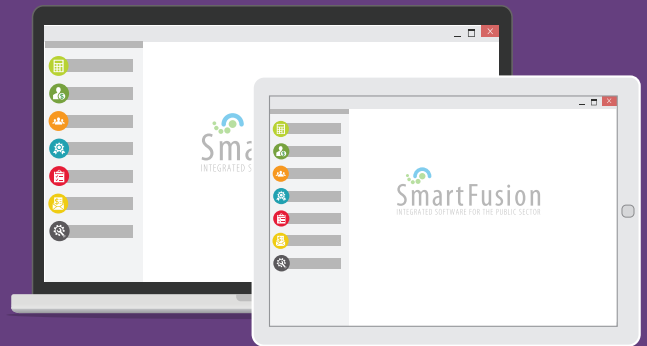
SmartAP Features

Guaranteed MasterCard or Partner Direct payments. Unlike physical cards, ghost cards, and ACH, there is a one for one relationship with a payment.

Prompt Settlement - Unlike a physical card, you control precisely when a payment is processed.

Automated reminders to process payments.

Detailed remittance information - ACH and physical card payments cause suppliers more work reducing adoption.

Maintain status as a preferred vendor.

Access to other buyers.

Call **888-866-4274** or visit **www.harrislocalgov.com/software/smartfusion/smart-ap**

SmartFusion
INTEGRATED SOFTWARE FOR THE PUBLIC SECTOR

Integrity
Data

SmartACA
powered by Integrity Data
The perfect choice for 360⁰ Affordable Care Act Compliance tracking and reporting.

You need help untangling ACA compliance requirements. We make it easy for you. As your ACA software partner, we'll equip you with the software tools, support and expertise you need to be ACA-compliant with the IRS.

SmartACA supports you with ACA Compliance and penalty risk management in a way that is:

"... simple to learn and very efficient..."

Integrity User

"

"This ACA Compliance software was very easy to use, and completed the task with very little effort. It gave me more time to focus on other tasks, knowing that Integrity's software handled much of the heavy lifting."

Thomas E. Reynolds | Human Resources Generalist, Loxahatchee River District Jupiter, FL

Easy
Easy to use with quick onboarding tools and powerful automation capabilities, our fully-supported solution won't require extensive training or maintenance – our team puts its focus on updates and service.

Proven & Reliable
Since the introduction of ACA we've helped more than a thousand companies fulfill their requirements successfully.

Comprehensive
Not only do we offer everything you need to fully manage year-end ACA compliance reporting requirements for the IRS, but the solution also provides easy penalty risk management with eligibility tracking and affordability monitoring.

Affordable
Our solution helps you easily avoid the stiff penalties the IRS imposes for lack of compliance. In addition, we make compliance easy so you'll avoid the cost of hiring internal personnel to do what our systems can do for you.

EASY

Integrity Data.
Your people. Our priority.®

Quick Onboarding
Our solution can be implemented very quickly, in less than a day, onboarding you with ease using our unique set-up wizard.

Business Intelligence At-A-Glance
Team members benefit from a **central dashboard**, giving them at-a-glance awareness of key performance indicators. **Alerts** notify you of conditions to review or address so you can take appropriate actions in a timely manner.

Role-Based Security
You can use predefined or user-defined roles to grant access to specific areas of the system including specific types of information and reports.

Smooth Hand-Off of the Year-End IRS Forms
- E-filing the 1094-C requires just the push of a button.
- 1095-C forms can be either emailed to the employees OR snail mailed — that too, requires just a push of a button to either email out directly or hand-off to our fulfillment service that will print and snail mail the forms for a nominal fee.

No Worries About Software Updates
With our ACA solution being in the cloud, you do not have to worry about installing software updates. Our team automatically updates the software as the regulations and requirements change.

No Internal Experts Required
Our team of ACA subject-matter experts provides educational consultation to help you understand the latest (often changing) IRS guidelines around ACA compliance for employers and how to avoid the penalties for noncompliance. You will have access to our many resources including educational and software related collateral, Help Desk Support to answer technical questions and concerns, a Knowledge Base site available 24/7, monthly newsletters and user group lessons with updates on new IRS guidance and interpretations of the law, as well as new features scheduled for SmartACA.

> "We have over 700 employees and this ACA Compliance Solution will allow us to easily submit all data and required governmental forms needed to meet the ACA rules.
> Support is extremely knowledgeable and can assist our company to get up and running in the least amount of time."
>
> Jerry Resnick
> Director of IT
> James Square Health & Rehabilitation Centre
> - A skilled nursing care facility in Syracuse, NY

PROVEN & RELIABLE

We have been immersed in ACA compliance since early 2012 and have consistently been a step ahead. We released and installed our first commercial version in February 2014, two weeks after the IRS issued final regulations. Since then, we have continuously added functionality and stayed current with the many changes in the law and the related IRS regulations. For the 2015 reporting season, Integrity Data successfully generated all required forms for more than a thousand clients.

This experience translates not only to comprehensive and reliable software, but also to resources you'll have at your fingertips.

COMPREHENSIVE

Integrity Data
Your people. Our priority.

One Solution for the Most Challenging Components Of IRS Compliance with the ACA:

- Complete and file required year-end IRS forms with ease using our ACA Reporting Services.
- Ensure continuous/ year-round monitoring of factors affecting penalty risk.

Year-End ACA Reporting Services

IRS Form 1095-C: Auto populate, print and email or mail

- Our solution automatically identifies which employees must receive IRS Form 1095-C and then auto-populates this form. No manual input or editing of data of any individual employee is needed.

- At year-end, you can quickly generate 1095-C forms for your employees and distribute them in printed mail or email form, whichever you choose.

IRS Form 1094-C: Generate, print and electronically file

Whether you need a hard copy of Form 1094-C (the transmittal of Form 1095-C) or an electronic one, the solution generates the file for you.

- You can e-file directly from within the ACA solution. This is required for any company with 250 or more 1095-C forms.

- The solution aggregates and processes employee records according to IRS rules for commonly controlled and affiliated groups, providing consolidated reporting or Form 1094-C.

Penalty Risk Management

Continuous monitoring of employee eligibility for coverage

So that you know when to make an offer of coverage, the solution determines and documents – by month and every month – which employees are eligible for health insurance.

Continuous testing for the affordability of coverage offered

To make sure the health plans you offer meet the ACA affordability standards for every eligible employee, the solution calculates each employee's contributions according to any of the three allowed safe harbors.

> "Working with Integrity Data has put an end to our 1095-C nightmare. We had been using [another ACA solution] which was moving so slowly we thought we might not meet the deadline. Integrity Data's ACA Compliance Solution made the process easy, and everyone on staff had the knowledge necessary to make us feel confident in the service."
>
> Katherine Coe
> Benefits Analyst, AppRiver
> An email and website security firm based in Gulf Breeze, FL

PENALTY RISK MANAGEMENT
- Eligibility tracking
- Affordability testing

IRS FORM SUBMISSIONS
- 1095-C printing, emailing
- 1094-C printing, e-filing

QUICK TO DEPLOY
- No full HR implementation required
- For all payroll and ERP systems

SMART, RESPONSIVE
- ACA-fluent support
- Automatic updates, alerts
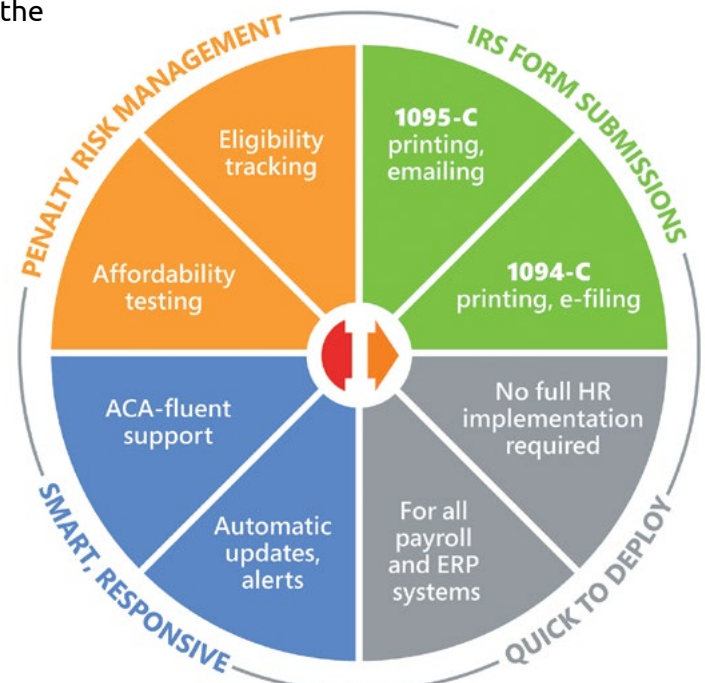
AFFORDABLE

Integrity Data
Your people. Our priority.®

Avoid Penalties for Non-Compliance

IRS penalties for non-compliance with the ACA requirements are costly. Not only does SmartACA make compliance easier, but you can be assured that our team and software is up-to-date with changes as they occur.

No New Hires Needed

When you use our solution for ACA compliance, you don't need your own team spending valuable time developing and implementing systems. Our solution includes technical support and ACA compliance specialists who are aware and fully-engaged in process and guideline changes that may affect you.

> "The ACA Compliance Solution has saved us thousands of dollars."
> Brandy S. Weber
> SPHR | HR Director, Sasnak Management Corp.
> Parent company of Carlos O'Kelly's restaurants and an Applebee's franchisee

LET'S GET STARTED

We are dedicated to delivering a stress-free, assuring and professional experience to you in your efforts to manage and comply with ACA reporting requirements; our people and technology are second to none in this area.

Contact us today to learn more about how we can help you quickly and easily implement our SmartACA solution.

> "... A fully integrated product that is easy to use."
> Integrity User

SmartFusion
INTEGRATED SOFTWARE FOR THE PUBLIC SECTOR

📞 888.866.4274

@ SmartACA@harrislocalgov.com

🖥 www.harrislocalgov.com/software/smartfusion/smart-aca

EASY ONBOARDING → **MONITOR** penalty risk year-round → **PRODUCE** IRS forms at year end → **COMPLIANCE :** Peace of mind around ACA compliance

MyGovHub

Save time and increase efficiency by offering citizens a way to access, view and pay bills online 24/7.

View Bills and History

View copies of utility bills, payment history, and usage history online.

Receive eBill Notifications

Opt out of receiving utility paper bills and receive eBill notifications.

Make Payments

Make property tax and utility payments via eCheck or credit card. Choose to make full or partial payments.

Manage Multiple Accounts

Manage multiple property tax accounts or utility accounts from one profile.

KEY FEATURES

- Allow citizens to make full or partial payments via eCheck or credit card.
- Send eBill notifications and reduce mailing costs.
- Give citizens online access to view their bill, payment and usage histories.

KEY BENEFITS

- Provide faster, more efficient service to citizens.
- Automatically update Harris software with online payments.
- Increase productivity and reduce number of printed bills.

DEMOCUSTOMER1
MyGovHub
Admin   Municipal Admin

Overview   Utilities

Account: 49047
Utility - 213 Gateway Dr
So Beautiful

Your current balance is:
as of Thu, Aug 7, 2014

$68.26

Make a Payment

Due Mon, Jun 10

Bill Details

BILL DETAILS | BILLING HISTORY | PAYMENT HISTORY | USAGE REPORTS | ACCOUNT INFO

Jun 30, 2014	Billed on June 30, 2014	Printable Bill
May 30, 2014	Previous Balance	$141.97
Apr 30, 2014	Payments Received	($78.93)
Mar 31, 2014	Balance	$63.04
Feb 28, 2014	Current Charges	$78.35
Jan 31, 2014	Amount Due	$141.39
Previous Bills	Due in Full by Thu, Jul 10	

As of August 7, 2014

| Charges | $6.21 |
| Cash payment applied 06/30 | $79.34 |

It can take up to 24 hours for payments to appear online.

Manage Account

- View current bill
- Pay my bill
- View payment history
- View my usage

View Customer Accounts Easily

Locate customer accounts and payments with our search feature.

Accounts

UTILITIES | TAX PROPERTIES

10 per page   Search [   ]

Name ▲	Service Address ⇕	Account # ⇕	Account Type ⇕
ABERCROMBIE, HANNAH	868 HWY 9 S	4033	Utility
ABERNATHY, CINDY J	272 PEARL CHAMBERS DR	2574	Utility
ABEYTA, STACIE	2608 HICKORY LN	4426	Utility
ADAMS JR, SAM	169 RED HAWK DR	3458	Utility
ADAMS, JAY	101 RICHMOND DR	4495	Utility
ADAMS, JEWELL	134 HARBEN ST	1856	Utility
ADDISON, ANTHONY	104 BENT RIDGE DR N	2319	Utility
ADULT EDUCATIONAL CENTER	388 HWY 9 N	1087	Utility
AGUILERA-RAMIREZ,JOEL & VERONICA	223 MAPLE ST S	3851	Utility
AIKEN, DONNY RAY	473 HWY 53 W	1861	Utility

Payments

From [08/01/2014] To [08/07/2014]   [Apply] [Reset]

Transactions			Total Payments			Payment Methods		
CC	102	144	CC	$25,964.79	$32k	VISA	74% (75)	AMEX 0% (0)
eChk	42	TOTAL	eChk	$5,622.24	TOTAL	MCARD	25% (25)	DSCVR 2% (2)

Transactions | **Daily Totals**

10 ▼ per page   Search [   ]

| | CREDIT CARDS | | ECHECKS | | | | |
Date ⇕	Trans ⇕	Amt ⇕	Trans ⇕	Amt ⇕	Payment Amt ⇕	Conv Fee ⇕	Total Payment ⇕
08/07/2014	6	$567.71	3	$358.47	$926.18	$0.00	$926.18
08/06/2014	15	$5,334.30	5	$831.23	$6,165.53	$0.00	$6,165.53
08/05/2014	10	$1,399.16	1	$49.91	$1,449.07	$0.00	$1,449.07
08/04/2014	37	$8,424.00	14	$1,543.81	$9,967.81	$0.00	$9,967.81

See Detailed Payment History

View a detailed break down of the total transactions, total payments, and payment methods. Specify your date range or view daily totals.

Safe and Secure

Merchant processing and fees can be terribly confusing. Harris has simplified the process with our preferred Merchant partner. We protect you from compliance issues by offering the Harris Payment Gateway, so you can be sure credit card information is not stored on your network.

Account Details

Account Info

Account #   4033
Utility Type   Utility

Utility Types by Service Address:

• Utility — 868 HWY 9 S

Contact Info

Name   ABERCROMBIE, HANNAH
Billing Address 868 HWY 9 S

Utility — 868 HWY 9 S

Payment History

10 ▼ per page   Search [   ]

Date ⇕	Method ⇕	Payment Total ⇕	Status ⇕	Conf # ⇕	Bill Date ⇕
11/05/2013	Credit	$3.20	Applied	ECA6B6ECA6B6ECA6B6	09/19/2013
11/05/2013	Credit	$8.80	Applied	ECA6B6ECA6B6ECA6B6	09/19/2013
11/05/2013	Credit	$4.45	Applied	51D03A51D03A51D03A	09/19/2013
11/05/2013	Credit	$7.55	Applied	51D03A51D03A51D03A	09/19/2013
11/05/2013	Credit	$9.95	Applied	D06143D06143D06143	09/19/2013
11/05/2013	Credit	$2.05	Applied	D06143D06143D06143	09/19/2013
10/30/2013	Credit	$1.50	Applied	2D973C2D973C2D973C	09/19/2013

HARRIS
LOCAL GOVERNMENT

sales@harrislocalgov.com

Employee Self Service

Take the burden off HR and Payroll by letting your employees manage their own information.

Improve Convenience and Employee Satisfaction

Security and Permissions

Allow users to manage settings, process requests, or access different features of ESS with custom roles.

User Groups

Create custom groups and assign managers to oversee them.

Request Routing

Route employee requests to supervisors for approval. Notify employees via email once changes are approved.

No Duplication

Update your Harris software with approved changes.

KEY FEATURES

- Create customized groups, roles, and routing requests.
- Send and process leave requests quickly and easily.
- Review and request changes to payroll and personal information.
- Automatically update Harris software with changes.

KEY BENEFITS

- Manage HR and Payroll related tasks all in one place 24/7.
- Increase productivity and reduce paperwork with automated request workflows.
- Provide faster, more efficient service to employees.
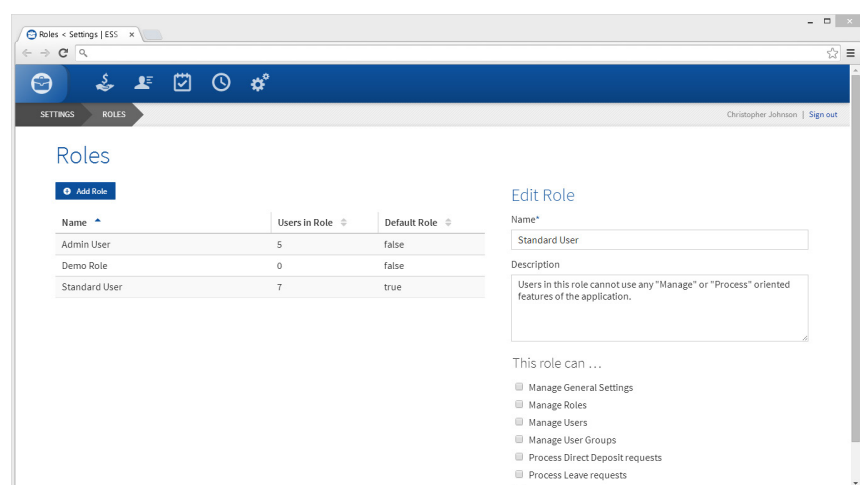
Everything You Need at a Glance

See how much time off you have available, who's out this week, assigned tasks , and your recent ESS activity.
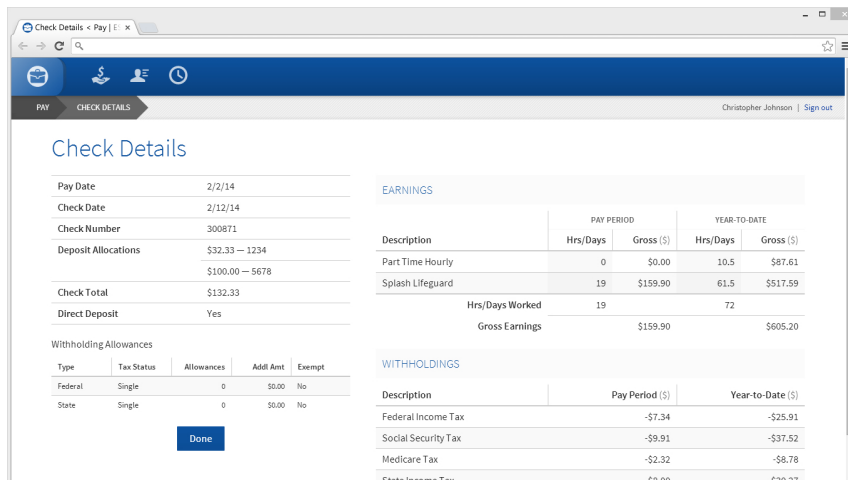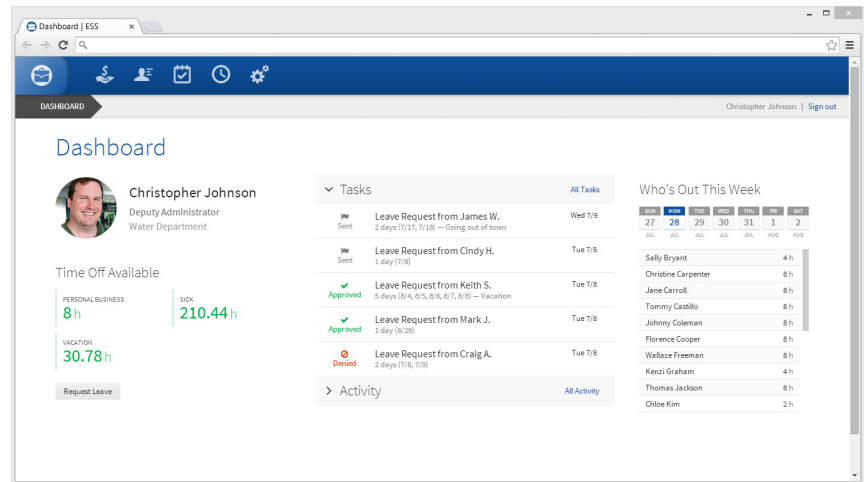
Detailed Pay Statements and History

Review your check history and earnings summary, see detailed pay statements, and request changes to your W-4 withholding allowances.

Spend Less Time Handling Time Off

Reduce the workload on your staff by replacing manual processes with automated workflows. Email notifications keep everyone informed by letting you know when requests are sent and processed.

HARRIS
LOCAL GOVERNMENT

sales@harrislocalgov.com